Term Information

Effective Term	Summer 2021
Previous Value	*Spring 2020*

Course Change Information

What change is being proposed? (If more than one, what changes are being proposed?)

Distance Learning section to be added

What is the rationale for the proposed change(s)?

We are seeking permanent DL designation for this course

What are the programmatic implications of the proposed change(s)?

(e.g. program requirements to be added or removed, changes to be made in available resources, effect on other programs that use the course)?

We do not anticipate any negative programmatic implications. The proposed changes will only afford our students more access to a refined course that is a requirement of our BFA, BA and minor courses of study.

Is approval of the request contingent upon the approval of other course or curricular program request? No

Is this a request to withdraw the course? No

General Information

Course Bulletin Listing/Subject Area	Art
Fiscal Unit/Academic Org	Art - D0215
College/Academic Group	Arts and Sciences
Level/Career	Undergraduate
Course Number/Catalog	3000
Course Title	Digital Image Manipulation
Transcript Abbreviation	Digital Imaging
Course Description	Students learn to use Adobe Photoshop and Illustrator software while creating digital media artwork and gaining knowledge of digital artists. Experiences include image capture, generation, manipulation, interpretation, critique, working with the fair use principle, and professional artistic output.
Semester Credit Hours/Units	Fixed: 3

Offering Information

Length Of Course	14 Week
Flexibly Scheduled Course	Never
Does any section of this course have a distance education component?	Yes
Is any section of the course offered	100% at a distance
Previous Value	*No*
Grading Basis	Letter Grade
Repeatable	No
Course Components	Laboratory
Grade Roster Component	Laboratory
Credit Available by Exam	No
Admission Condition Course	No
Off Campus	Never

Campus of Offering   Columbus, Lima, Mansfield, Marion, Newark

Prerequisites and Exclusions

Prerequisites/Corequisites
Exclusions   Not open to students with credit for 2500.
Electronically Enforced   No

Cross-Listings

Cross-Listings

Subject/CIP Code

Subject/CIP Code   50.0799
Subsidy Level   Baccalaureate Course
Intended Rank   Freshman, Sophomore, Junior, Senior

Requirement/Elective Designation

Required for this unit's degrees, majors, and/or minors
The course is an elective (for this or other units) or is a service course for other units

Course Details

Course goals or learning objectives/outcomes
- To create art using digital imaging tools.
- To gain an understanding of the context of digital imaging as it relates to contemporary art practice.
- To achieve a level of comfort with the tools and techniques needed to create digital artwork.
- To experiment with new ways to connect digital technologies to one's own creative practice.
- To complete and output a digitally manipulated artwork for exhibition purposes.

Content Topic List
- Digital Input tools
- Raster and Vector graphics
- Software manipulation techniques
- Digital artists
- Copyright and fair use principles
- Media / Social Critique
- Imaging the Techno-scape
- Artistic Mapping
- Output tools and professional presentations

Sought Concurrence   No

Attachments

- Art 3000 Distance Learning.pdf: DL Syllabus

  (Syllabus. Owner: Wendel,Sarah Ann)

- Art 3000 In Person Syllabus.pdf: In Person Syllabus

  (Syllabus. Owner: Wendel,Sarah Ann)

- Art 3000 Tech Review.docx: Technical Review Sheet

  (Other Supporting Documentation. Owner: Wendel,Sarah Ann)

Comments

- -Please upload Ian Anderson's filled out review sheet https://asccas.osu.edu/curriculum/distance-learning-courses

  (by Vankeerbergen,Bernadette Chantal on 03/16/2021 03:05 PM)

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Wendel,Sarah Ann	03/16/2021 09:38 AM	Submitted for Approval
Approved	Rush,George Sherman	03/16/2021 10:37 AM	Unit Approval
Revision Requested	Vankeerbergen,Bernadette Chantal	03/16/2021 03:05 PM	College Approval
Submitted	Wendel,Sarah Ann	03/17/2021 10:39 AM	Submitted for Approval
Approved	Rush,George Sherman	03/17/2021 10:46 AM	Unit Approval
Approved	Vankeerbergen,Bernadette Chantal	03/21/2021 06:21 PM	College Approval
Pending Approval	Jenkins,Mary Ellen Bigler Hanlin,Deborah Kay Oldroyd,Shelby Quinn Hilty,Michael Vankeerbergen,Bernadette Chantal	03/21/2021 06:21 PM	ASCCAO Approval

THE OHIO STATE UNIVERSITY

ART 3000 DIGITAL IMAGING

Autumn 2020 (full term)
3 credit hours
Online

COURSE OVERVIEW

Instructor

Instructor:

Email address:

Phone number:

Office hours:

*NOTE: This course is run in many sections each semester and taught by multiple faculty including lecturers and GTAs.

Prerequisites

None

Course description

Students learn to use Adobe Photoshop and Illustrator software while creating digital media artwork and gaining knowledge of digital artists. Experiences include image capture, generation, manipulation, interpretation, critique, working with the fair use principle, and professional artistic output.

Through artmaking, readings, lectures, demonstrations, discussions, writing about, and viewing art, students will explore contemporary, experimental uses of digital media. Class time consists of hands-on demonstrations in software and techniques, balanced with presentations of artist examples and discussions. Students will spend some time in class discussing and developing their creative projects; but will be expected to produce most of their assigned art projects outside of class.

Course learning outcomes

By the end of this course, students should successfully be able to:

- Creatively communicate ideas through digital art.
- Demonstrate an understanding of tools and techniques used to create digital art.
- Generate visually and ideationally compelling imagery.
- Articulate digital art concepts during discussions and critiques.

Mode of delivery

This course is 100% distance learning course.

Synchronous Zoom meetings will be used for technical demonstrations, lectures, the introduction of assignments, breakout group meetings, and group critique discussions. Other activities such as working on assignments, exercises, and reading assignments and reflection writing, will be executed asynchronously. Carmen will be used for course information and assignment submissions. Students will use Miro for uploading and sharing images and for asynchronous commenting on each other's work. Weekly announcements will serve to inform when activities will take place.

All university standards and policies remain in place as related to Title IX, academic misconduct, allowances for students with disabilities, studio conduct and respect for others, and other related issues. We will be meeting and interacting in an online format,not an anonymous one. We will conduct ourselves and treat others as if we were meeting in person.

Pace of online activities

This course is divided into modules with weekly expectations. The assignment calendar outlines essential deadlines. Students are expected to keep pace with weekly deadlines and meetings but may schedule their efforts freely within that time frame.

Credit hours and work expectations

*This is a **3-credit-hour course**. According to Ohio State policy, students should expect around 6 hours per week of time spent in class and an addition to 3 hours of on out of class work to receive a grade of (C) average. In total, students should be prepared to commit a minimum of 9 hours per week to this course.*

Attendance and participation requirements

Art is a field that requires discipline, timely participation, and respectful and thoughtful communication. Active engagement is essential to learning in our discipline. You are expected to come to class prepared to work on coursework and engage discussions. Timely and productive class activities and meeting in-progress deadlines are factors in evaluation of assignments. While synchronous class experiences and discussions are impossible to recapture or duplicate, essential course materials and supportive resources will be available through Carmen, Zoom recordings, Buckeye Box or One-Drive. SLDS (Student Life and Disability Services) registration of extenuating circumstances or factors impacting attendance are requested to facilitate accommodations to standard policies.

The Department of Art recognizes that students may on occasion miss class activities due to extenuating circumstances such as illness, emergency or other important matters. When this occurs, it is your responsibility to acquire updates and notes and to review asynchronously available course materials. Please communicate attendance concerns with me in a timely manner when appropriate.

The successful completion of this course relies on the completion of digital art projects and numerous related exercises - specified in Carmen - as well as participation in discussions, critiques, and readings, and related short writing assignments.

Because this is a Distance Learning course, your attendance is based on your online activity and participation that can be completed asynchronously, as well as direct synchronous sessions listed below and on the syllabus course schedule. The following is a summary of everyone's expected participation:

Participating in online activities: Twice per week you are expected participate in course activities by logging in to the course via Carmen and/or Miro. Completion of art projects, exercises, readings, artist research and short writing assignments are asynchronous, but please note due dates. Attendance, preparation, communication, productive class activity and meeting in-progress deadlines are factors in the assessment of your assignments.

Office hours and live Zoom sessions: Twice per week live synchronous sessions are required. Office hours are optional.

COURSE MATERIALS AND TECHNOLOGIES

Readings

All required readings will be posted to Carmen.

Course Technology

Required software

- Photoshop, Illustrator, and Bridge from the Adobe Creative Suite. Student license subscription is $20.00 per month.
- Microsoft Office 365: All Ohio State students are now eligible for free Microsoft Office 365. Full instructions for downloading and installation can be found at go.osu.edu/office365help.

Required equipment

- You must have a Mac or PC computer that can run Adobe Creative Suite Software. **See Adobe System Requirements:** https://helpx.adobe.com/photoshop/system-requirements.html

- Computer: current Mac (OS X 10.14) or PC (Windows 10) with internet connection that can support CarmenZoom calls
- Webcam: built-in or external webcam, fully installed and tested
- Microphone: built-in laptop or tablet mic or external microphone
- A mobile device (smartphone or tablet) or landline to use for BuckeyePass authentication
- Computer Mouse: When working on a laptop you should also use a mouse.
- Digital Storage: external storage drive (at least 16 GB) for backing up work.

 Optional, but helpful:

- Second monitor
- Digital drawing tablet

Technology skills needed for this course

- Basic computer and web-browsing skills
- Navigating Carmen (go.osu.edu/canvasstudent)
- CarmenZoom virtual meetings (go.osu.edu/zoom-meetings)
- Recording a slide presentation with audio narration (go.osu.edu/video-assignment-guide)
- Recording, editing, and uploading video (go.osu.edu/video-assignment-guide)

Carmen access

You will need to use BuckeyePass (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you take the following steps:

- Register multiple devices in case something happens to your primary device. Visit the BuckeyePass - Adding a Device help article for step-by-step instructions (go.osu.edu/add-device).
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- Download the Duo Mobile application (go.osu.edu/install-duo) to all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at 614-688-4357(HELP) and IT support staff will work out a solution with you.

Technology support

For help with your password, university email, Carmen, or any other technology issues, questions, or requests, contact the Ohio State IT Service Desk. Standard support hours are available at ocio.osu.edu/help/hours, and support for urgent issues is available 24/7.

- **Self-Service and Chat support:** ocio.osu.edu/help
- **Phone:** 614-688-4357(HELP)
- **Email:** servicedesk@osu.edu
- **TDD:** 614-688-8743

For help with Adobe software https://helpx.adobe.com/support.html
Customer Care 1 (800) 833-6687

GRADING AND FACULTY RESPONSE

How your grade is calculated

ASSIGNMENT CATEGORY	POINTS
Project 1 Constructed Still Life	20
Project 2 Posthuman Self-Portrait	20

Project 3 - Artistic Mapping	20
Project 4 Final Art Series	20
Exercises – technical, written, and research	10
Participation - includes critiques, discussions, non-graded class explorations, initiative, and preparedness to work in class.	10
Total	**100**

You will be assessed on assignment objectives (proficiencies and initiative), class activities, meeting all deadlines (in-progress and final), creativity, exploration and research initiative/vigor, participation in reviews and discussions, and adaptive learning and will receive a letter grade or complete/incomplete for each assignment.

Late assignments

Students who miss deadlines due to valid, extenuating circumstances may submit therequired work at a date agreed upon with the instructor. Students should contact the instructor to arrange a discussion within one week of the missed classes and/or work.Extensions may be granted due to valid extenuating circumstances but must be requested at least 5 days prior to the due date, with rare exceptions.

Grading Scale

A (93–100) Work, initiative, and participation of exceptional

qualityA- (90–92.9) Work, initiative and participation of very

high quality

B+ (87–89.9) Work, initiative and participation of high quality which reflects higher thanaverage abilities

B (83–86.9) Very good work, initiative and participation that satisfies the goals of the course

B- (80–82.9) Slightly above average work, initiative and participation that satisfies the goals of the course

C+ (77–79.9) Average work, initiative and participation which reflects an understandingof course material

C (73–76.9) Adequate work; student has a less than average level of initiative and participation

C- (70–72.9) Passing but below good academic standing; student has a less than average level of work, initiative and participation

D+ (67–69.9) Below average work, initiative and participation

D (60–66.9) Well below average work, initiative and participation

E (59.9–0) Failure; no credit. Unsuccessful completion of work. Limited or no participation.
Objectives of the assignment are not met or are met in a significantly limited way.

Feedback and Response Time

Project grading and feedback can generally be expected within 2 weeks. You can expect a reply to emails within 24-36 hours Monday–Friday, but no response should be expected between 5pm and 8am.

Carmen

Carmen (carmen.osu.edu) is used for general communication through announcements. Carmen is where assignment information, sharing ideas and work, collaborative engagement and assignment development, grades and feedback, readings, and general course content components are posted.

Email

Email through Carmen's inbox function or through your BuckeyeMail will be the only source of private and secure digital conversations I will use with you. Secure Information on general concerns, assignments, class inquiries, or other similar topics should be addressed using these sources. All university correspondence is sent to your BuckeyeMail email address, and all email sent to faculty and staff should be sent from your BuckeyeMail email address.
Ohio State will never ask for your Ohio State username or password. Do not reply to any email asking for your Ohio State username, password, or other personal information. Report such messages to report-phish@osu.edu.

OTHER COURSE POLICIES

Academic integrity policy

See **Descriptions of major course assignments**, above, for my specific guidelines about collaboration and academic integrity in the context of this online class.

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct **http://studentlife.osu.edu/csc/**.

If I suspect that a student has committed academic misconduct in this course, I am obligated by university rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that you have violated the university's *Code of Student Conduct* (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the university.
If you have any questions about the above policy or what constitutes academic misconduct in this course, please contact me.
Other sources of information on academic misconduct (integrity) to which you can refer include:

- Committee on Academic Misconduct web page (go.osu.edu/coam)
- Ten Suggestions for Preserving Academic Integrity (go.osu.edu/ten-suggestions)

Reusing past work
In general, you are prohibited in university courses from turning in work from a past class to your current class, even if you modify it. If you want to build on past research or revisit a topic explored in previous courses, please discuss the situation with your instructor at the start of the assignment/project.

Copyright for instructional materials

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Student Services and Advising

University Student Services can be accessed through BuckeyeLink. More information is available here: https://contactbuckeyelink.osu.edu/

Student academic services offered on the OSU main campus.
http://advising.osu.edu/welcome.shtml

Your mental health

As a student you may experience a range of issues that can cause barriers to learn, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. No matter where you are engaged in distance learning, The Ohio State University's Student Life Counseling and Consultation Service (CCS) is here to support you. If you find yourself feeling isolated, anxious or overwhelmed, on-demand resources are available at go.osu.edu/ccsondemand. You can reach an on-call counselor when CCS is closed at 614-292-5766, and 24-hour emergency help is also available through the 24/7 National Prevention Hotline at 1-800-273-TALK or at suicidepreventionlifeline.org. The Ohio State Wellness app is also a great resource available at go.osu.edu/wellnessapp.

Statement on Title IX

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories (e.g., race). If you or someone you know has been sexually harassed or assaulted, you may find the appropriate resources at http://titleix.osu.edu or by contacting the Ohio State Title IX Coordinator at titleix@osu.edu

Commitment to a diverse and inclusive learning environment

The Ohio State University affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. We are committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among each member of our community; and encourages each individual to strive to reach his or her own potential. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

ACCESSIBILITY ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

Requesting accommodations

The university strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability including mental health, chronic or temporary medical conditions, please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with Student Life Disability Services. After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. **SLDS contact information:** slds@osu.edu; 614-292-3307; 098 Baker Hall, 113 W. 12th Avenue.

Accessibility of course technology

This online course requires use of CarmenCanvas (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

o   Canvas accessibility (go.osu.edu/canvas-accessibility)
o   Streaming audio and video
o   CarmenZoom accessibility (go.osu.edu/zoom-accessibility)
o   Collaborative course tools

Optional: *(to be included or expanded per instructor discretion)*

General Class and Studio Policies

- **Discussion and communication guidelines**
  The following are my expectations for how we should communicate as a class. Above all, please remember to be respectful and thoughtful.
    o   **Writing style**: While there is no need to participate in class discussions as if you were writing a research paper, you should remember to write using good grammar,

spelling, and punctuation. A more conversational tone is fine for non-academic topics.

- o **Tone and civilit**y: Let's maintain a supportive learning community where everyone feels safe and where people can disagree amicably. Remember that sarcasm doesn't always come across online.
- o **Citing your sources**: When we have academic discussions, please cite your sources to back up what you say. For the textbook or other course materials, list at least the title and page numbers. For online sources, include a link.
- o **Backing up your work**: Consider composing your academic posts in a word processor, where you can save your work, and then copying into the Carmen discussion.

- Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender identity and expression, and nationalities. Class rosters are provided to the instructor and may include the student's legal name unless changed via the University Name Change policy. I will gladly honor your request to address you by another name or gender pronoun. Please advise me of this early in the semester so that I may make appropriate changes to my records.

- Tolerance. Required and elective art courses contain content that can include some language, imagery, or dialogue that may be challenging or offend some students. While no student is required to participate in a presentation or discussion of art or design that offends them, it is important to remain open-minded and participate in a cooperative and respectful manner. Art can often challenge our ideas and experiences, and can lead us into some lively discussion, concepts and imagery. Differences (in ideas, perspectives, experiences, etc.) can be positive, productive and educational, challenging and provocative, so please, engage in the exchange of ideas respectfully. Please see me with your concerns as soon as possible.

- Please contact me in advance (during the first week of class or as soon as circumstances develop during the term) if you have circumstances that may affect your performance and ability to fulfill your responsibilities in this course.

- **Land Acknowledgement**
  We would like to acknowledge the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greeneville and the forced removal of tribes through the Indian Removal Act of 1830. I/We want to honor the resiliency of these tribal nations and

recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.

More information on OSU's land acknowledgement can be found here: https://mcc.osu.edu/about-us/land-acknowledgement

COURSE SCHEDULE

|				
1	M	1/11		Introductions to course and each other. Syllabus overview. Survey and claims form. View past student work. Outside of class time: download and install software: Photoshop, Illustrator, and Bridge.
	W	1/13		Beginning Photoshop: Image Size, canvas size, resolution, selections, move tool. Assign <mark>Project 1: Constructed Still Life. Due 2/3.</mark> Presentation and group discussion on related artists. Exercise: Experiments with Image Size.
2	M	1/18	Project 1: Constructed Still Life	*Martin Luther King holiday, no classes*
	W	1/20		Selections and layers: quick select, adding and subtracting, inverting, organizing, hiding, linking, merging, duplicating, flattening. Exercise: Memory Reconstruction.
3	M	1/25		Demo on scale, shadows, and painting. Presentation of collage artist's still life strategies. Assign reading on collage for discussion next class.
	W	1/27		Discuss reading. Demo on digital brushes, loading, customizing and saving. Discuss elements and principles of Art. Exercise on digital painting and retouching tools.
4	M	2/1		Experimenting with basic file types and image compression. Assign reading on art critiques.
	W	2/3		<mark>Project 1 due</mark> in Miro for peer comments. Discuss peer comments and class critiques. Demo on retouching images. Exercise: Before and After. Homework: write critique comments for your group's artwork in Miro.
5	M	2/8		<mark>Class critique of Project 1.</mark> Write self-assessment #1.
	W	2/10	Project 2: Posthuman Self-Portrait	Assign project #2 the <mark style="background:lime">Posthuman Self-Portrait, due 3/1.</mark> Presentation of related artists and group discussion on strategies. Demo on digital color.
6	M	2/15		Demo on histograms, curves, text, and fonts. Presentation on artists related to current project. Exercise: Clone, clip, reveal, conceal. Assign artist research related to project #2.
	W	2/17		Demo on clipping masks, text effects, and vector shapes in PSD. Discuss copyright and image citations for crediting. Discuss where ideas come from.
	M	2/22		Demo on Adobe Illustrator basics. In-class exercise on vector graphics.

7	W	2/24		No Class (Instructional Break)
8	M	3/1		<mark>Project 2 due</mark> in Miro for peer comments. <mark>Assign Project #3 - Artistic Mapping, due 3/17</mark>. Discuss related artists. Groups discuss project ideas. Homework: write critique comments for your group's artwork in Miro.
	W	3/3		<mark>Class critique of Project #2</mark> Homework: write self-assessment #2
9	M	3/8		Presentation by visiting digital artist Stephanie Rothenberg. Homework: write a review/reflection of artist talk.
	W	3/10		Creating objects in Illustrator. In-class exercise: Vector Graphics Object Drawing. Individual mid-term progress meetings.
10	M	3/15	Project 3: Artistic Mapping	Individual mid-term progress meetings continue. Peer feedback of artwork in progress. Demo on combining vector and raster images.
	W	3/17		<mark>Project 3 Due</mark> in Miro board for peer comments. <mark>Assign Project 4, due 4/14.</mark> View related artists and past student projects.
11	M	3/22		<mark>Class critique of project 3</mark> Homework: write self-assessment #3
	W	3/24		Demo on animated GIFs + in-class exercise on animated gifs. Homework on artistic research.
12	M	3/29		Peer group meetings to discuss final project research and share your sketches/collages.
	W	3/31	Project 4: Final Art Series	Individual meetings part 1
13	M	4/5		Individual meetings part 2
	W	4/7		Graded Mid-Progress Critique. Everyone shares progress with class for feedback.
14	M	4/12		Studio day and individual meetings.
	W	4/14		<mark>Project 4 Due</mark> in Miro board for peer comments. Homework: write self-assessment #4
15	M	4/19		<mark>Class critique of project 4</mark>. Homework: submit work to the Art & Tech juried show. <mark>Due by Tuesday April 20 to Box</mark>. Include your image files plus a document with your name, artwork title, medium/materials, short description (1 or 3 sentences).
	W	4/21		Wrap up and individual meetings.
				– Art & Tech show is open on **Fri April 23 for online viewing.**

Refer to the Carmen course for up-to-date assignment due dates.

Course Syllabus

Jump to Today   ✎ Edit
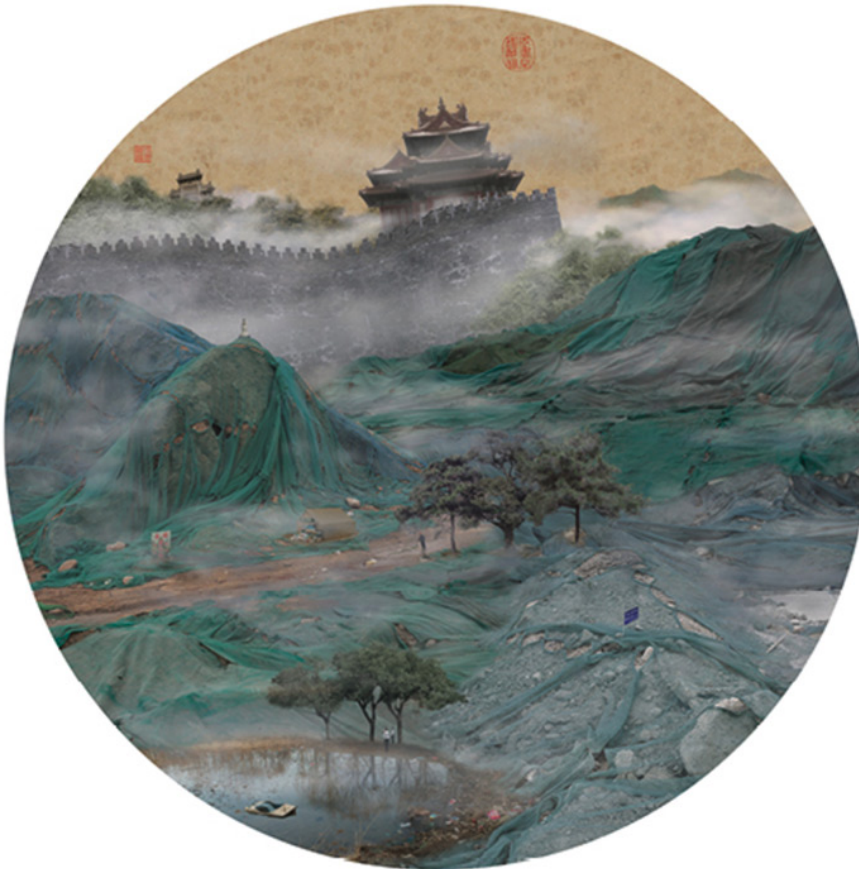
Spring in the City, by Yao Lu

ART 3000 Syllabus – DIGITAL IMAGING   ----------------->>>link to SCHEDULE>

Instructors

Amy Youngs, Associate Professor of Art youngs.6@osu.edu (mailto:youngs.6@osu.edu)

Meeting

Mon & Wed 11:10 am – 1:55 pm. Hopkins Hall, room 354.

COURSE DESCRIPTION

Introduction to the creation, manipulation and critical interpretation of graphic and photographic artwork. Includes input and output of digital work as it applies to artists. As an entry-level course, it assumes no prior knowledge of the tools and techniques covered.

COURSE OBJECTIVES

- To create art using digital imaging tools.
- To gain an understanding of the context of digital imaging as it relates to contemporary art practice.
- To achieve a level of comfort with the tools and techniques needed to create digital artwork.

- To experiment with new ways to connect digital technologies to one's own creative practice.
- To complete and output a digitally-manipulated artwork for exhibition purposes.

STUDENT LEARNING OUTCOMES

- Students creatively communicate ideas through digital art.
- Students demonstrate an understanding of tools and techniques used to create digital art.
- Students display ability to create visually and ideationally compelling imagery.
- Students gain an ability to articulate digital art concepts during discussions and critiques.

TEACHING METHOD

Through artmaking, readings, lectures, demonstrations, discussions, critiques, writing, and viewing art, students will explore contemporary, experimental uses of digital media. Class time consists of hands-on demonstrations in software and techniques, balanced with presentations of artist examples and discussions. Students will spend some time in class discussing and developing their creative projects, but will be expected to produce most of their assigned art projects outside of class.

Students will learn and apply digital tools in the production of artistic works, not works of commercial art. Readings and discussions will be grounded in contemporary art practice, especially art concerned with technology and its effects on people, society, and the world. Students will work independently throughout the semester, producing four major project works as well as numerous smaller "sketch" assignments both in and out of class. As a studio art class meeting 6 hours weekly for 3 credit hours, much of the class time will be devoted to developing technical and artistic skills. Some of this class time will be devoted to in-studio work on assignments, but students should expect to spend at least 6 hours outside of class developing their art assignments.

ASSIGNMENTS

Art 3000 consists of four (4) major projects, each resulting in images, created in Photoshop, Illustrator, and/or other graphic tools. Each will respond to a specific project prospectus, and focus on developing certain skills in the software while engaging with aesthetic and conceptual issues. To support these projects, a number of daily assignments, both in-class and as homework, will focus on helping you to develop your artistic skills. In addition, each student will research the work of an individual artist related to this class, and present them to the class.

DEPARTMENT OF ART ATTENDANCE POLICY

Timely and regular attendance is an expectation of all courses in the Department of Art. We understand that each student may on occasion need to be away from class due to illness or other important matters. The following policy recognizes these life issues but at the same time establishes a set of professional boundaries that need to be adhered to.

Attendance Policy: *Absences are not excused*. Attendance is mandatory in all scheduled classes and labs as all absences in a studio environment impede student progress. Upon a third absence, a student will incur a penalty of six points deducted from the final grade (B would become C+). A fourth absence will incur a twelve point reduction from the final grade (B would become C-) a fifth absence incurs an eighteen point reduction (B becomes D). *A student who is absent a sixth time will be required to withdraw from the course* if this absence occurs during the withdrawal period of the semester. *If this absence occurs after the withdrawal period, the student will receive a failing (E) grade in the course.*

GRADE BREAKDOWN

- 65% Four art projects (prj. 1 = 10%; prj. 2 = 15%; prj. 3 = 15%; prj. 4 = 25%)

- 15% Class participation & discussions
- 10% Reflection writings
- 10% Presentations & in-class assignments

GRADE SCALE

93 -100% A   90 - 92% A-

87 - 89% B+   83 - 86% B

80 - 82% B-   77 - 79% C+

73 - 76% C   70 - 72% C-

67 - 69% D+   60 - 66% D

0 - 59% E *or* _six absences_

REQUIREMENTS & EVALUATION

To earn an average grade in this course (C), you will be expected to attend all classes, turn in all assignments, and engage in discussions and presentations with basic fluency. To earn a B will require all of the above, plus very good work, and earning an A will require you to produce outstanding work. Each student's artworks are graded. But isn't art subjective? Yes and no. All art can be judged by its craft, which is how it uses materials and techniques in addition to its content and effect. Furthermore, the work can be judged by its context: works carry meaning based on their relationships to previous work. Each student will be expected to improve with time in their own body of work, both in art and craft.

CRITIQUES

Class critiques are very important and will be held at the beginning of class on the due date of each project. If your assignment is not complete for the critique your grade on that assignment will be lowered by one full letter for each class day it is late. You are required to attend critiques even if your work is not complete. Group critiques are an opportunity for student artists to voice educated interpretations of each other's works of art. Please read Drury *&* Stryker's article on group critiques (available on Carmen) for guidelines.

EXHIBITION REQUIREMENT

Each student in Digital Imaging is required to enter at least one (1) work of art into the Art *&* Technology juried show held at the end of the semester. Every semester the Art & Technology area mounts an exhibition of students' new media work. This exhibition includes animation, robotic art, internet art, tactical media, sound art, digital art, installation, video, and algorithmic approaches to art. This occurs in the Hopkins Hall Gallery on the first floor, generally during the last week of classes. For this exhibit, you will submit a framed, printed artwork.

TEXTBOOKS *not required, but if you like them, these are good options*

Photoshop CC: The Missing Manual by Lisa Snider. You can use this book online via the OSU library, at this link: http://proquest.safaribooksonline.com/book/photo-and-graphic-manipulation/9781491905593 (http://proquest.safaribooksonline.com/book/photo-and-graphic-manipulation/9781491905593) You might need to login to the OSU libraries, if you are accessing this off-campus.

Learn Illustrator CC for Graphic Design and Illustration, by Dena Wilson; Rob Schwartz; Peter Lourekas.You can use this book online via the OSU Library: https://learning.oreilly.com/library/view/learn-adobe-illustrator/9780134878546/ (https://learning.oreilly.com/library/view/learn-adobe-illustrator/9780134878546/)

COMPUTER EQUIPMENT AND LAB ACCESS

The Art Department makes computer labs available to students. In addition to our classroom lab, Hopkins Hall has similar labs in rooms 356, 156, and 180. Several other labs on campus have Photoshop and Illustrator, in particular the Digital Union labs. The closest ones are in Hagerty Hall and Stillman Hall. For information, visit http://odee.osu.edu /digital-union   (http://odee.osu.edu/digital-union) or call: (614) 292-0743 or (614) 292-2794.

DIGITAL OUTPUT: PRINT LAB IN HOPKINS 180C

Eventually, you will move your artwork from the screen to paper. Several projects will require printing, including the final piece for the Art & Technology show at the end of the semester. Plan to spend money on printing and framing your work. There is no lab fee associated with this class, since each student's work will have different output needs and costs. The print lab on the 3rd floor (room 380) is the best quality and the least expensive place to print. Hours posted on the door.

EQUIPMENT AND BACKUPS

You will need to use:

- **a digital camera** ideally, one with a resolution of at least 8 megapixels. You can use your iPad or cellphone cameras, but you might have issues with the image quality, depending on compression and resolution.
- **an external storage device** of at least 32 gigabytes (a usb drive or external hard drive).

Back-up early and often on multiple hard drives. All digital storage fails. It's just a question of when. When you have presentations and digital assignments due, make sure you have it on an external drive, as well as (1) copy on a cloud storage service such as OSU's Buckeye Box   (https://box.osu.edu/) . Computers fail when you need them most. Technological failure is no excuse for late work.

POLICIES AND PROCEDURES

CHECK EMAIL REGULARLY

The course will make frequent use of Carmen, both for handing out assignments, and turning them in. Likewise, I will exclusively use your OSU email account (name.#@buckeymail.osu.edu) to contact you. You are responsible for updates sent by email.

NO FOOD OR DRINKS IN THE COMPUTER LABS

This is the policy for all computer labs in the Art Department to keep them protected from spills and to keep them clean.

DO NOT USE THE INTERNET OR YOUR PHONES DURING CLASS

Unless it relates directly to class work. Doing so distracts from your primary purposes in this class: learning to use the tools, learning to understand and engage the art world, and becoming a better artist.

BE PREPARED TO ENGAGE UNSETTLING IMAGERY, AND COPYRIGHT

Any an art class may involve looking at imagery that can disturb, unsettle, or offend. The contemporary art world trades in such imagery, and navigating this world means being prepared to engage with it. However, one must also look critically at it. That is your role as a viewer. As a creator, I hope that you consider the ethical implications of re-presentation of potentially shocking imagery. Likewise, please consider the ethics of copyright and ownership. Violating copyright law is not allowed. However, we will learn to use copyrighted imagery legally following the "Fair Use" principle. This class will follow the Code of Best Practices in Fair Use in the Visual Arts   (http://www.collegeart.org

[/fair-use/best-practices)](#) , as described by the College Art Association.

STUDENT ADVOCACY AND STUDENT COUNSELING

If you find you have overwhelming difficulty during the semester, know that people are here to help you.

- **Student Advocacy** (1120 Lincoln Tower, ph. 614-292-1111, online: [http://advocacy.osu.edu/](http://advocacy.osu.edu) (http://advocacy.osu.edu)) can help you navigate the university bureaucracy, especially in cases of personal crisis.

- **Student Counseling** (1640 Neil Avenue, ph. 614-292-5766, online: http://www.ccs.ohio-state.edu/ (http://www.ccs.ohio-state.edu/)) can help you with your mental health, from stress to anxiety.

ACADEMIC MISCONDUCT

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. In the Art Department this includes reusing old assignments from other classes. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct http://studentlife.osu.edu/csc/

DISABILITY SERVICES

Students with disabilities that have been certified by the Office for Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office for Disability Services is located in 150 Pomerene Hall, 1760 Neil Avenue; telephone 292-3307, TDD 292-0901; [http://www.ods.ohio-state.edu/.](http://www.ods.ohio-state.edu/) (http://www.ods.ohio-state.edu/)

---> >> link to SCHEDULE >

Course Summary:

Date	Details	
Wed Jan 8, 2020	Read Resolution Basics handout (https://osu.instructure.com/courses /73800/assignments/1424321)	due by 11:10am
	First Day Questions (https://osu.instructure.com/courses/73800 /assignments/1424314)	due by 11:59pm
Mon Jan 27, 2020	Art Project 1 - Upload files before class (https://osu.instructure.com /courses/73800/assignments/1424307)	due by 11:10am
	CRITIQUES article by Drury and Stryker (https://osu.instructure.com /courses/73800/assignments/1424313)	due by 11:10am
Wed Jan 29, 2020	Self-assessment #1 (https://osu.instructure.com/courses/73800 /assignments/1424325)	due by 11:59pm
Wed Feb 5, 2020	Invisible Images (Your Pictures Are Looking at You) By TREVOR PAGLEN (https://osu.instructure.com/courses/73800/assignments/1424319)	due by 11:10am

Date	Details	
Wed Feb 19, 2020	Art Project 2 - E-Scape (https://osu.instructure.com/courses/73800 /assignments/1424308)	due by 11:10am
Mon Feb 24, 2020	Self-assessment #2 (https://osu.instructure.com/courses/73800 /assignments/1424326)	due by 11:59pm
Wed Feb 26, 2020	Read article "We are Collage" for discussion (https://osu.instructure.com /courses/73800/assignments/1464625)	due by 11:10am
Wed Mar 18, 2020	Art Project 3 - Mapping (https://osu.instructure.com/courses/73800 /assignments/1424309)	due by 11:10am
Mon Mar 23, 2020	Self-assessment #3 (https://osu.instructure.com/courses/73800 /assignments/1424327)	due by 11:59pm
Wed Mar 25, 2020	Review of visiting artist talk (https://osu.instructure.com/courses/73800 /assignments/1424323)	due by 11:59pm
Mon Mar 30, 2020	Art Project 4 - progress drafts and sketches (https://osu.instructure.com /courses/73800/assignments/1424312)	due by 11:10am
Mon Apr 6, 2020	Art Project 4 - Mid-progress critique (https://osu.instructure.com/courses /73800/assignments/1424311)	due by 11:10am
Wed Apr 15, 2020	Art Project 4 - Final work - Cloud Crushers (https://osu.instructure.com /courses/73800/assignments/1424310)	due by 11:10am
Mon Apr 20, 2020	Self-Assessment #4 (https://osu.instructure.com/courses/73800 /assignments/1424328)	due by 11:59pm
	Artist Presentation (https://osu.instructure.com/courses/73800/assignments/1424306)	
	In-class assignment #2 - Abstract Logo in Illustrator (https://osu.instructure.com/courses /73800/assignments/1424315)	
	In-class Assignment #3 Make a GIF (https://osu.instructure.com/courses/73800 /assignments/1424316)	
	In-class Assignment on Repairs (https://osu.instructure.com/courses/73800/assignments /1424317)	
	In-class Assignment Photoshop Telephone (https://osu.instructure.com/courses/73800 /assignments/1424318)	
	Participate in class (https://osu.instructure.com/courses/73800/assignments/1424320)	
	release of claims form (https://osu.instructure.com/courses/73800/assignments/1424322)	
	Roll Call Attendance (https://osu.instructure.com/courses/73800/assignments/1424324)	

Date	Details
	Technique Presentation (https://osu.instructure.com/courses/73800/assignments/1424329)

Digital Imaging COURSE SCHEDULE   --------------------------------->link to SYLLABUS > (https://osu.instructure.com/courses/73800/assignments/syllabus)

January
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6 / M: Introductions. Syllabus overview. Demo Photoshop interface, navigation & tools. Assign Project #1 and present related artists. Homework: read Resolution Basics (https://osu.instructure.com/courses/73800/pages/resolution-basics) and experiment with upsampling and downsampling images in Photoshop.

8 / W: Quiz on resolution basics. Demo on scanning, selections, refining, repositioning, transforming, cropping. Demo on layers; adding, copying, moving, duplicating, opacity changes.

13 / M: More on selections and layers; quick select, adding and subtracting, inverting, organizing, hiding, linking, merging, duplicating, flattening. Demo on basic tools - brush tool, eyedropper, eraser, gradient, foreground/background swatches.

15 / W: Show artist Helen Chadwick's still life strategies. Assign artist presentations. Work in class on Proj #1.

20 / M: Martin Luther King Holiday, no class.

22 / W: Understanding basic file types and image compression   (https://www.youtube.com/watch?v=sAURUtjBGhg) . Work in class on Proj #1. Read: Drury & Stryker's article on critiques (https://osu.instructure.com/courses/73800/files/18147252/download?wrap=1) before next class.

27 / M: Critique Project #1. Homework: write Self-assessment #1

29 / W: Assign project #2 and present related artists. Discuss copyright. Where do ideas come from?

February
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3 / M: Demo on retouching images. Artist presentations: 1 & 2. In class assignment on repairs. Homework for next class: read Invisible Images (Your Pictures Are Looking at You) By TREVOR PAGLEN (https://osu.instructure.com/courses/73800/assignments/1424319) be ready to discuss next class period.

5 / W: Discuss reading. Demo on digital color, and adjustment layers. Artist presentations: 3 & 4, Work on project #2.

10 / M: Demo on Wacom tablets, digital brushes. Artist presentations 5 & 6. Work on project #2.

12 / W: Demo on fonts and layer effects. Lecture on software culture. Artist presentation 7 & 8.

17 / M: Demo on masking. Artist presentation 9 & 10. **Homework**: attend an event with visiting artis (https://osu.instructure.com/courses/73800/assignments/1424323) t and write a review/reflection. You can attend Latoya Ruby Frasier & Julia Reichert this Thursday, Feb 18th at 7pm   (https://wexarts.org/talks-more/latoya-ruby-frazier-and-julia-reichert-conversation) or, if you cannot make that, there will be at least one more artist talk this semester.

19 / W: Project #2 Critique. Homework: write self-assessment #2.

24 / M: Assign Project #3 and discuss related artists. Groups discuss project ideas. Read "We are Collage (https://osu.instructure.com/courses/73800/assignments/1464625) " article for next class period's discussion. Artist presentation 11 & 12.

26 / W: Discuss reading. Image tracing in Illustrator. Work in class. Artist presentations 13 & 14.

March

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2 / M: Individual mid-term progress meetings. In-class exercise #2 using vector tools. Introduction to the Art Department Fabrication Lab's vinyl & paper cutter. Artist presentations 15 & 16.

4 / W: Peer feedback of artwork in progress. Everyone is required to bring one PRINTED image to class. Artist presentations 17 & 18.

9 - 13th Spring Break, no class.

16 / M: Adobe Bridge for media organization and metadata. Work on Project #3. Artist presentations 19 & 20.

18 / W: Project #3 Critique. Homework: write self-assessment #3

23 / M: Assign Final Project. Artist presentations 19 & 20

25 / W: Discuss Art & Tech exhibition. Discuss framing and finishing options for exhibiting artwork. Artist presentations 21 & 22.

30 / M: Student presentations on final project progress, with drafts/sketches.

April

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1 / W: Animated Gif demo + in-class exercise on animated gifs. Individual meetings to discuss final project research. Artist presentations 23 & 24.

6/ M: Graded Mid-Progress Critique.

8 / W: Artist presentation 25. Work in class on project.

13 / M: Individual meetings to review project progress. Finishing touches on your final project.

15 / W: Final Project Critique.

20 / M: Help with the lighting, cleanup, labels, and any finishing touches needed for the Art & Tech exhibition opening. Do student evaluations of instructor SEI (http://registrar.osu.edu/faculty/sei/studentinstructions.asp) ; write up final self-assessment. **ART & TECH Show opening 5 - 7pm.**

Art & Tech Show Schedule

- **April 16 / Thur / Time 9am - 11am** Art & Technology Exhibition Drop Off - All artwork must be dropped off to the Hopkins Gallery or room 146 for jurying. If students cannot drop off work at this time, they must arrange to

have a friend drop it off. *Student works must be professionally presented* - framed, on a pedestal or installed in a way that makes sense for the piece. No exceptions. Students are responsible for bringing any special hanging hardware. Anything that is more complex to hang than a basic framed image will need to be hung by the student after the show has been juried and laid out 1:30 pm.

- **11 am - 1:00 pm**: Jurying by instructors and graduate students
- **1:30 pm - 5:30 pm**: Show setup with students

- **April 20 / Mon** finish installation, lighting, labels, cleanup.
  - **5 pm – 7pm**: Art & Technology Exhibition Opening, Hopkins Hall

- **April 21 -24 :** Art & Technology Exhibition open hours 11am - 5pm (except Friday closes at 4pm).

- **April 24 / Fri / 4 pm - 5:30 pm:** Exhibition de-installation in collaboratory. If your work is hung in the corridor showcase, it will remain installed until next semester's exhibition (Dec 2020).

Arts and Sciences Distance Learning Course Component Technical Review Checklist

Course: Art 3000
Instructor: TBD
Summary: Digital Imaging

Standard - Course Technology	Yes	Yes with Revisions	No	Feedback/ Recomm.
6.1 The tools used in the course support the learning objectives and competencies.	X			• Carmen • Office 365 • Adobe Photoshop • Adobe Illustrator
6.2 Course tools promote learner engagement and active learning.	X			• Synchronous Zoom lectures. • Carmen discussion board postings.
6.3 Technologies required in the course are readily obtainable.		X		Paid subscriptions for the Adobe applications are not offered by ASCTech as of SU21. The department does have the ability to purchase license on behalf of their students for $25 per student.
6.4 The course technologies are current.	X			All are updated regularly
6.5 Links are provided to privacy policies for all external tools required in the course.	X			No 3rd party tools are used.
Standard - Learner Support				
7.1 The course instructions articulate or link to a clear description of the technical support offered and how to access it.		X		Links to 8HELP are provided. Links to Adobe support should also be included.
7.2 Course instructions articulate or link to the institution's accessibility policies and services.	X			a
7.3 Course instructions articulate or link to an explanation of how the institution's academic support services and resources can help learners succeed in the course and how learners can obtain them.	X			b
7.4 Course instructions articulate or link to an explanation of how the institution's student services and resources can help learners succeed and how learners can obtain them.	X			c
Standard – Accessibility and Usability				
8.1 Course navigation facilitates ease of use.	X			Recommend using the Carmen Distance Learning "Master Course" template developed by ODEE and available in the Canvas Commons to provide student-users with a consistent user experience in terms of navigation and access to course content.
8.2 Information is provided about the accessibility of all technologies required in the course.	X			No 3rd party tools are used.
8.3 The course provides alternative means of access to course materials in formats that meet the needs of diverse learners.	X			Instructions are provided.
8.4 The course design facilitates readability	X			
8.5 Course multimedia facilitate ease of use.	X			All assignments and activities that use the Carmen LMS with embedded multimedia facilitates ease of use. All other multimedia

				resources facilitate ease of use by being available through a standard web browser

Reviewer Information
- Date reviewed: 3/9/21
- Reviewed by: Ian Anderson

Notes: Replace Windows 7 requirement with Windows 10 and Mac OS version should be 10.14. Anything below that will not run the Adobe applications.

[a]The following statement about disability services (recommended 16 point font): Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614- 292-3307, slds@osu.edu; slds.osu.edu.

[b]Add to the syllabus this link with an overview and contact information for the student academic services offered on the OSU main campus.
http://advising.osu.edu/welcome.shtml

[c]Add to the syllabus this link with an overview and contact information for student services offered on the OSU main campus. http://ssc.osu.edu. Also, consider including this link in the "Other Course Policies" section of the syllabus.